

WALDRIDGE PARISH COUNCIL

parishclerk.waldridgeparish@gmail.com

Issue Date: 7th April 2021

To the Chairman and members of the Waldridge Parish Council: You are hereby summoned to attend a meeting of the Waldridge Parish Council which will be held remotely using the Zoom video conferencing platform on **THURSDAY 22nd April 2021 at 1900 hrs** to transact the following business:

<https://us02web.zoom.us/j/84106098405?pwd=UkFuSnRTYVhNaW9YL1NBbTJyR2o2QT09>

Meeting ID: 841 0609 8405 Passcode: WPC

Public Participation Session

Prior to the start of the meeting, there will be a public participation session which, at the Chairman's discretion may last up to 15 minutes, to enable residents of the Parish to ask questions of and make comment to the Council. Questions relating to services provided by the Parish Council will be answered where possible at the meeting. If this is not possible, a written response will be provided within 14 days of the meeting. Members of the public are asked to restrict their comments and/or questions to five minutes per item/individual. This section does not form part of the formal meeting of the Council.

BUSINESS

1. Welcome
2. To receive apologies for absence - to note all apologies and reasons must be submitted in writing to the Clerk prior to the meeting
Decision Needed: To agree whether to accept any apologies submitted.
3. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
4. To receive Police report (for information only)
5. To receive and approve the minutes of the regular meeting held on 9th March 2021
6. Financial Matters
7. Motions
8. Policies and Procedures
9. Action Log Updates and matters arising from previous meetings
10. Parish matters and items for discussion
11. Items to be discussed following the Exclusion of the Public and Press under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)
Staffing Matters
12. To note date and time of next meeting



Ian Heaviside
Parish Clerk

AGENDA ITEM 6 - FINANCIAL MATTERS

To review and approve the following payments made by cheque or electronically

Payment Method	Expenditures	£
Bank Transfer	Salaries	845.08
Bank Transfer	Expense Payments	138.24
Direct Debit	Boiler Maintenance Cover	25.63
Direct Debit	Defibrillator Hire	53.88
Direct Debit	Gas and Electricity	75.00
Bank Transfer	Three Telephone Contract	22.00
Bank Transfer	CDALC (Social Media Training)	40.00
Direct Debit	ICO (Information Commissioners Office)	35.00
Bank Transfer	Advantage Digital (Deposit for Cinema Hire)	924.62
	Quarterly bank service charge	18.00
Direct Debit	Virgin Media	38.40
Direct Debit	XLN Telecom	42.59
	Income	£
Bank Transfer	Civic Pride Grant (restricted to community garden project)	500.00
Bank Transfer	DCC Precept payment	66198.00
Bank Transfer	Adjustment to precept support grant	21.63

Cash Balances at 18th April 2021

Unity Trust	157172.38
Cash at Hand	20.00
Total	157192.38

Equipment Purchases

To approve the purchase of a replacement printer as previously circulated HP Officejet 7720 Purchase price £124.00+VAT

To approve the purchase of a replacement office shredder as previously circulated Bonsaii 20-Sheet Cross-Cut Paper Shredder Purchase Price £100+VAT

AGENDA ITEM 7 - MOTIONS

1 Book bags for under 5's Melanie Howie

Motion –

1. That the Parish Council agree to fund a number of book bags for under 5s at an approximate cost of £6.00 per unit.
2. That a budget is set for the project
3. That a target date for distribution should be agreed

2 ***Motion -*** To amend the Councils Standing Order Nos 9 (b) and 9(d) to render them compliant with previous resolutions. Bill Moist

New clauses to read:

b. No motion may be moved at a meeting unless it is on the agenda and the mover has given written notice of its wording to the Proper Officer at least (6) clear days before the meeting. Clear days do not include the day of the notice or the day of the meeting.

d. If the Proper Officer considers the wording of a motion received in accordance with standing order 9(b) is not clear in meaning, the motion shall be rejected until the mover of the motion resubmits it, so that it can be understood, in writing, to the Proper Officer at least (6) clear days before the meeting.

AGENDA ITEM 8 – POLICIES AND PROCEDURES

Policies For Discussion and / or Review

- 1** Social Media Policy
- 2** Safeguarding Children and Young People Policy
- 3** Public Participation Policy

AGENDA ITEM 9 – ACTION LOG UPDATE AND ONGOING MATTERS

- 1 Community Garden: Project Update
- 2 Official E Mail address and Domain: Project Update – This is being held in abeyance until a new Internet Service Provider is agreed
- 3 Parish Rooms Refurbishment: Project Update – awaiting Building Regulations submission
- 4 Help for the vulnerable: Project Update
- 5 Parish Savings Account: Project Update - A 90 day notice Savings Account has been opened with Redwood Bank at an interest rate of 0.7%.
- 6 EV Charging: Project Update
- 7 Payroll Services: Project Update – A meeting has been held with DCC payroll department and information is being gathered so they can calculate payroll, taxes and pension and pay them via BACS from our account. It is likely that DCC will calculate April payments however BACS will not be available until May
8. Password and Data Security: Project Update – This is ongoing and will be completed once end of year tasks are done
9. Play Area Millennium Green: Project Update
10. Parish Council Events: Project Updates
 - Easter Event
 - Waldrige Weekender
 - Deposit has been paid
 - Date for events is Friday 6th August, Saturday 7th August & Sunday 8th August 2021 (subject to Coronavirus restrictions).
 - Summer Fayre

AGENDA ITEM 10 - PARISH MATTERS AND ITEMS FOR DISCUSSION

a County Councillors Report - To receive a report from County Councillors if present

b Planning Applications - to consider applications made since the last meeting:

DM/21/00792/FPA Land To The South East Of Fern Meadows Waldrige Road Waldrige DH2 3RB
Proposal - Construction of 1 No 4 bedroom dwelling with attached garage

c Post Agenda Planning Applications - To consider any planning applications received after the agenda was published

Decisions Needed: To decide whether any representations should be made

d Correspondence received - To be circulated prior to the meeting

Decisions Needed: To agree to next steps / actions to take

e Post Agenda Correspondence – To consider urgent correspondence received after agenda published:

f Road access to Cedar Street, Waldrige village -

g Diversion of postal correspondence from The Parish Rooms

h Fires on Waldrige Fell –

1. How can the Parish Council support other agencies on prevention of fires on Waldrige Fell
2. Could the Parish Council provide bird boxes and the like to encourage wildlife following recent fires

i Parish Council Election 6th May

1. What happens following the Parish Council election
2. Procedure and business for next meeting of the Council
3. Annual Parish Meeting