

**Waldridge Parish
Council
Action Plan
2018/2019**

Waldridge Parish Council Action Plan 2018/2019

1. Introduction

Parishes are the smallest areas of civil administration in England and provide the statutory tier of local government closest to the people. Parish Councils are an essential part of the structure of local democracy and have a vital role in acting on behalf of the communities they represent. They:

- give views, on behalf of the Parish, on planning applications and other proposals that affect the Parish
- undertake projects, family events and schemes that benefit local residents
- work in partnership with other bodies to achieve benefits for the Parish
- alert relevant authorities to problems that arise or work that needs to be undertaken
- help the other tiers of local government keep in touch with their local communities

Parish Councils have a wide range of powers which essentially relate to local matters, such as looking after community buildings, open space, allotments, play areas, street lighting, bus shelters, car parks etc. They also have the power to raise money through taxation, the precept, which is the Parish council's share of the council tax.

In order to help us plan for the year ahead, we have put together an Action Plan which details the key objectives and actions that we hope to achieve during 2018/2019, in addition to our overall responsibilities.

This action plan will enable Parishioners to be kept fully informed of what is being planned and what has been achieved in the Parish.

The action plan will be reviewed quarterly, and updated annually.

2. Projects

Project	In Detail	Actions	Budget	Project Lead
Street Lighting-C11	WPC have agreed to take financial responsibility of the street lights on the C11 to avoid them being removed	<ul style="list-style-type: none"> • SLA to be drawn up by DCC • SLA to be agreed by WPC • First payment of £855 to be made 	£855	Clerk
Street Lighting-Waldrige Road	In XXXX WPC agreed to take financial responsibility for the lights from Poppyfields to the Village it is on the 18/129 budget as it has not yet been paid	<ul style="list-style-type: none"> • SLA? • Payment of £7450 to be paid as it had been previously agreed to pay in advance 	£7450	Clerk
Seats	A need for seats on the MG was identified	<ul style="list-style-type: none"> • Agreed to purchase one seat and monitor any anti-social behaviour before installing another 	£2000	Glenn
Allotments	This is a contingency should any works need to be carried out	<ul style="list-style-type: none"> • None 	£1000	Clerk
Millennium Green	This is a contingency should any works need to be carried out	<ul style="list-style-type: none"> • Some of the path requires repairs 	£2000	Paul
Update Toilet	Update toilets in Parish Rooms – Brian thinks plastering needs to be done	<ul style="list-style-type: none"> • Require quotes for the work 	£2000	Graham
Upgrade Rooms	Upgrade Parish Rooms- flooring and wood on walls to be removed	<ul style="list-style-type: none"> • Require quotes for proposed works 	£5000	Graham
Notice Boards	Need identified for further notice boards in the parish	<ul style="list-style-type: none"> • Locations have been agreed • Need to be purchased and fitted 	£500	Clerk
Play Area	Request from residents for a play area on the Millennium Green	<ul style="list-style-type: none"> • WPC agreed to install a play area suitable for small children 	£5000	Mel
Lights for events	Need for lights to use on evening events that don't need a generator	<ul style="list-style-type: none"> • Howell to source appropriate lights 	£200	Howell
Wifi/ Whiteboard	Wifi and a white board to encourage groups to hire the rooms to generate income	<ul style="list-style-type: none"> • Wifi has now been installed in rooms • Whiteboard 	£2000	Howell
Data Protection Officer	Due to new legislation a Data Protection Officer is required to ensure we remain compliant	<ul style="list-style-type: none"> • XXXX 	£800	Clerk

Working Group	A group of new councillors to identify opportunities for further events	<ul style="list-style-type: none"> • Meet regularly • Enhance upon existing events 	£1500	Katie, Kat and Helen
Events	Holding events throughout the year to engage with the community. Easter, Parish Walk, Family Fun Day, Halloween		£3500	All
Waldrige in Bloom	Continue to support WIB and their efforts to achieve gold in Northumbria in Bloom	<ul style="list-style-type: none"> • Encourage more residents to participate • Support Geoff with technical requirements • Arrange meetings in rooms to discuss plans 	£7600	Geoff

3. Community Engagement

Objective	In Detail	Actions	Action By
To continue to work with residents to promote litter picks, planting and attending events	<ul style="list-style-type: none"> • The Big Waldrige Spring Clean – To hold a litter picking event in the area 	<ul style="list-style-type: none"> • To work closely with local school teachers / scout leaders 	Geoff Cork
Attendance at Waldrige in Bloom working group/planting	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	Geoff Cork
Work to provide appropriate social and recreational activities for older people	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • To organise a film event in Parish Rooms between Christmas & New Year in order to encourage older residents. • To explore events that bring together our older & younger residents (based on recent evidence of benefits) 	All members
Family events	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	All members
	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	

<p>To engage further with residents outside of planned events</p>	<ul style="list-style-type: none"> • Introduction of the 'Be Kind In Waldrige' Kindness Campaign. Engagement with residents to be achieved through 'random acts of kindness' & planned events. 	<ul style="list-style-type: none"> • Book fairies – randomly placed books for residents to take home • Random acts of kindness – flowers/bee peg dolls etc. left around parish for residents to find and take home • Box of Kindness – Box of personalised biscuits awarded to a resident each month following nominations from fellow parishioners 	<p>Kat</p>
<p>To collaborate with, promote and support local businesses</p>	<ul style="list-style-type: none"> • To collaborate with 'Threadymades' and create Bee Kind peg dolls to distribute to younger residents • To collaborate with 'Button's Biscuits' to award a resident a box of biscuits each month 	<ul style="list-style-type: none"> • To identify more local businesses in areas and explore opportunities 	<p>All</p>