

WALDRIDGE PARISH COUNCIL

Minutes of a Meeting of the Waldridge Parish Council held on
10 June 2014 at 7.00pm



Present: Councillors - Cork, Harris, Howie, Huston, McDonnell and Moody

Also in attendance - Angela Foster - Parish Clerk, Brian Laidler – caretaker, County Cllr Katherine Henig – 2 members of the public

1. **Welcome** – The Chair welcomed everyone to the meeting – he signed his declaration of acceptance after being absent at annual meeting of the council.

2. **Apologies for Absence:**

Resolved: Cllrs Bailey, Cooper, Foster and Jassat gave their apologies and the reasons were accepted.

3. **Disclosable Pecuniary Interests**

Resolved: No members declared an interest on any agenda item

4. **Questions from members of the public:**

- Large trees at Poplar Street – this to be reported to DCC
- Cars driving fast into the village – it was suggested taking number plates and reporting to police

5. **Police Report:**

PCSO Fleetham attended the meeting and gave her report – 6 total incidents reports – all these incidents related to anti social behaviour

The police will continue to have this as a PACT priority

6. **Minutes of Council meeting:**

Resolved *That the minutes of the meeting held on 13 May 2014 were approved and signed by the Chairman*

7. **Annual meeting of the council minutes:**

Resolved *That the minutes of the annual meeting of the council held on 13 May 2014 were approved and signed by the Chairman*

8. **Clerks report:**

No report submitted

9. **Parish Matters and on-going items**

a) **Planning applications received**

To consider any planning applications received after the agenda was published.

- No applications received

b) **To consider any planning applications received after the agenda was published.**

- No applications received

c) **County Councillors report –**

Cllr Henig submitted her report covering:

- Ongoing projects - *Hermitage students environment group*
- Traffic management - *Birch View barrier / Parking*
- County council update - *Old Club House / AAP board vacancy*

Bins on Millennium green were discussed. It was agreed to have a site meeting with DCC to choose new location.

Resolved: *The report was noted. No matters for the members to comment on.*

d) **Signage re dogs on village green**

A pre meeting with several councillors took place to shortlist the design –

Resolved: The two winning posters were chosen, Cllr Henig will take back to DCC to get quotes to print onto leaflets and posters.

e) **Fitness equipment monthly inspections**

The equipment has been inspected and no issues arose. Recommendations from DCC were to produce a sign. A cost for the sign from a local company was £250 + vat.

Resolved: *It was agreed to purchase the sign as recommended at a cost of £250 + vat. The Clerk to check re accessibility issues of sign from DCC before ordering. To check if one or two is required.*

f) **Blinds –** Costs to replace blinds were discussed

Resolved: *It was agreed to purchase 3 blinds at a cost of £90*

g) **Annual report –** This has been circulated for approval.

Resolved: *It was agreed to go to print and place on website*

h) **Fun day / beat the bounds walk –** Arrangements for these events were noted. Banqueting tables costs were discussed.

Resolved: *It was agreed to purchase 3 tables, all other arrangements agreed. Final*

preparations to be discussed at the next meeting.

- i) **Newsletter** – The summer newsletter was discussed

Resolved: *It was agreed to send out in July and a flyer in August to advertise funday*

- j) **Clerks / caretakers salaries** – It was brought to the councils notice from the internal auditor that the salaries had been under-calculated over many years, it was noted both staff didn't want arrears paid.

Resolved: It was agreed to pay the salaries correctly with immediate effect, backdated from April 2014.

Correspondence received

- Nothing received

- k) **Correspondence received after agenda published** (to note only)

- Training on planning available 30 July – Cllrs Huston and Moody to attend
- To note DCC (rangers) have agreed to replace seat in Fell.

- l) **Northumbria in Bloom working group update** –

No working group meeting took place, Cllr Cork gave an update. A letter to be sent to the resident in Chester Road re blue bag on grassed area.

- m) **AAP forum updates** – nothing to report

- n) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

10. **Financial Matters**

(a)	<u>Payments</u>	
	<u>Resolved:</u> That the following payments be agreed:	
(1)	That the sum of £572.54 be paid to Mrs A Foster (April 2014 wage) – this to incorporate the remaining 10 months with backdated from April 2014	
(3)	That the sum of £181.21 be paid to Mr B Laidler (April 2014 wage) - this to incorporate the remaining 10 months with backdated from April 2014	
(5)	That the sum of £36.00 be paid to Mrs A Foster – allowance	
(6)	That the sum of £68.98 be paid to Mrs A Foster – marquee	
	To note the Clerk handed over all passwords for computer and internet banking to the Chair in a sealed envelope, not to be opened, as per financial regulations	

(b)

Receipts

Resolved: That the following receipts be noted:

(1)

That the sum £54.00 was received for room hire

(2)

That the sum of £50.00 was received from Cllr Henig re hermitage flower bed

11. **Date of Next Meeting**

8 July 2014 to commence at 7.00pm

The meeting terminated at 8.33pm

Chairman

Date