

**WALDRIDGE PARISH COUNCIL**

1 Poplar Street  
Waldrige Village  
Co Durham  
DH2 3SE  
0191 3881417



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08 June 2012

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**  
(Councillors Brannan, Cork, Donkin, Douglas, Foster, Harris, Howie, McDonnell  
and Richardson)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **WALDRIDGE PARISH COUNCIL** which will be held at 1 Poplar Street, Waldrige Village on **Tuesday 12 June 2012 at 7.00pm**

**BUSINESS**

1. To accept Michael Huston as an elected member – to sign his declaration of acceptance
2. To receive and accept apologies for absence
3. To receive and accept Declaration of Interest from members in any item to be discussed
4. Questions and comments from members of the public – maximum 5 minutes per item / per individual (15 minutes in total)
5. To receive Police report (for information only)
6. To receive and approve the minutes of the meeting held on 8 May 2012 (copy attached)
7. To receive and approve the minutes of the Annual Meeting of the Council held on 8 May 2012 (copy attached)
8. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not on agenda (attached)
9. Parish matters and on-going items (attached)
10. To accept financial matters (attached)
11. To note date of next meeting

**Yours faithfully**

**Angela Foster  
Parish Clerk**

## 9. PARISH MATTERS AND ON-GOING ITEMS:

- a) **Planning Applications** Clerk

These have previously been sent via e-mail – view online for location/details

[2/12/00124/FUL](#) 8 Dunstan Close Single storey extension to the front  
Chester-le-Street  
Durham  
DH2 3HX

*Decisions Needed:- What recommendation to give*

- b) **To consider any planning applications received after the agenda was published** – to give Clerk delegated powers to proceed. Clerk

*Decisions Needed:- What recommendation to give*

- c) **General Power of Competence** – The Council are now eligible having met the conditions to gain the (General Power of Competence) (Prescribed Conditions) Order 2012 no 965 – the Clerk gained the qualification needed and there is two thirds of members elected.

*Decisions Needed:- To agree to accept using the power with immediate effect*

- d) **Northumbria in Bloom working group**

- i. To receive update from working group held on 29 May 2012
- ii. To agree costs of stones and decide on which to use
- iii. To note date of summer judging
- iv. To discuss position of Oak tree, and feedback from NWL

*Decisions Needed:-*

- i. *To note*
- ii. *To agree costs and material*
- iii. *To note*
- iv. *To agree planting position*

- e) **Code of Conduct**

To discuss and accept updated code of conduct, to note this is a temporary policy

*Decisions Needed:- To agree*

- f) **Section 106 monies**

To discuss application received from DCC Riverside for stake park to spend section 106 monies received from Barratt homes at Waldrige Lane.

*Decisions Needed:- To discuss application and make comments*

- g) **Inn on the Green**

To discuss feedback received from DCC

*Decisions Needed:- To note update and make comments*

**h) Medals for fun day**

To discuss costs of medals

*Decisions Needed:- To agree purchasing and agree amount*

**i) Beat the Bounds walk**

To discuss arrangements for day

*Decisions Needed:- To agree arrangements*

**j) Correspondence received (for discussion / decision / action) Clerk**

i. Reply from Queen re letter of congratulations sent – to be framed

*Decisions Needed:- i. None needed*

**k) Correspondence received after agenda was published Clerk**

For information only No decision to be made

**l) Update from residents association**

To note update received from residents association

*Decisions Needed:- To note*

**m) Welcome sign**

To discuss any feedback re raising sign

*Decisions Needed:- To decide if to carry out work*

**n) Parish rooms**

I. To discuss quotes received for flooring in toilet

II. To discuss quotes received for changing lock

*Decisions Needed:- I. To agree price and material  
II. To agree to changing lock and agree costs*

**o) Neighbourhood plan update**

To discuss update from recently attended presentation, to note date for meeting with planning department – 24 July 2012

*Decisions Needed:- To note date for next meeting*

**p) AAP forum updates Any attendees**

To report from recently attended AAP working groups / forum to be given

*Decisions Needed:-                      None needed*

- q) **Urgent issues for noting** (Clerk to use delegated powers) **and any items Councillors wish to agenda for next meeting**

## **10. FINANCIAL MATTERS**

To approve and sign the list of cheques drawn below:

### **(a)            Payments**

**Recommended** – that the following payments be agreed:

- (1) That the sum of £432.60 be paid to Mrs A Foster (May 2012 wage)
- (2) That the sum of £155.76 be paid to Mr B Laidler (May 2012 wage)
- (3) That the sum of £4.50 be paid to Mr B Laidler (Expenses)
- (4) That the sum of £440.80 be paid to HMRC
- (5) That the sum of £39.99 be paid to St Barnabas Nursery – fixing pins
- (6) That the sum of £118.50 be paid to St Barnabas Nursery – extra plants/compost
- (7) That the sum of £33.00 be paid to Mrs A Foster - telephone
- (8) That the sum of £24.00 be paid to Peterlee fire company
- (9) That the sum of £57.60 be paid to St Johns Ambulance – Easter
- (10) That the sum of £80.18 be paid to Mrs A Foster – Jubilee event

### **(b)            Receipts**

**Recommended** – that the following amounts be noted:

- (1) That the sum of £42.00 was received for room hire

## **11. DATE AND TIME OF NEXT MEETING**

17 July 2012 to commence at 7.00pm (note change of original date)