

WALDRIDGE PARISH COUNCIL

Minutes of a Meeting of the Waldridge Parish Council held on
17 July 2012 at 7.00pm



Present: Councillors – Brannan, Cork, Douglas, Foster, Harris, Howie, Huston and McDonnell

Also in attendance - Angela Foster, Parish Clerk, Cllr Bainbridge

1. **Apologies for Absence:**

Resolved: Cllr Donkin gave her apologies and the reason was accepted. No apology received from Cllr Richardson.

2. **Declaration of Interest:**

Resolved: No members declared an interest on any agenda item

3. **Questions from members of the public:**

- No members of the public present

4. **Police Report:**

PCSO Amy Fleetham attended and gave her report; the members welcomed her back and congratulated her on the birth of her baby. 10 total incidents reported – 1 anti social nuisance, 1 criminal damage, 5 theft, 2 burglary and 1 road related.

Two serious road accidents occurred in the same day, the report showed it was bad weather that contributed, but the members wished the road to be inspected by highways once more for speed reduction. The Clerk to contact David Battensby. Maxine Stubbs to be invited to the next meeting.

The police to be on visible patrol on end of term and GCSE day.

5. **Minutes of Council meeting:**

Resolved That the minutes of the meeting held on 12 June 2012 were approved and signed by the Chairman.

6. **Clerks report:**

No report submitted

7. **Parish Matters and on-going items**

a) **Planning applications received**

To consider any planning applications received after the agenda was published.

2/12/00155/FUL	3 Alnwick Close Chester-le-Street Durham DH2 3JL	Rear sun lounge extension to replace conservatory
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Resolved: *To check that the window in the plans will not be looking onto neighbouring properties, if not then recommend approval.*

b) **To consider any planning applications received after the agenda was published.**

- *Nothing to report*

c) **Northumbria in Bloom update**

- Cllr Cork gave update from working group held on 26 June 2012
- Cllr Cork discussed update from NIB judges. He thanked everyone for their help.
- The tree guard was discussed – it was suggested getting a wooden one made
- It was suggested having two trophies, named Geoff Cork and Jackie Donkin. The current trophy runs out of shields this year. (Cllr Cork didn't not take part in the discussion)

Resolved:

- Noted*
- Noted*
- Agreed to get costs of making a wooden guard*
- It was agreed to discuss this further at the September meeting.*

d) **Code of conduct** –The Clerk previously distributed the revised Code of Conduct in readiness for adoption.

Resolved: *Pursuant to the Localism Act 2011, Waldrige Parish Council has adopted a new Code of Conduct to take effect from 1 July 2012.*

e) **Members Interest Form** – The Clerk distributed the new members interest forms and requested them be returned before 28 days.

f) **Section 106 monies** – Money is still available under section 106 from the building of Barrett homes at Waldrige Lane. The Council are able to apply for £14,000 to spend on an art project. Many ideas were suggested. An art's officer of DCC would work with the council.

Resolved: *It was agreed to bring all suggestions to the next meeting for discussion.*

g) **Inn on the Green** – No further information available to date.

h) **Flower show** – All final arrangements were discussed and agreed, the Clerk to do certificates.

- i) **Fun day** – All final arrangements were discussed, members to attend to meet at rooms 10.30am on morning.
- j) **Conclusion of Audit** – The Clerk confirmed that the external audit had been completed and an unqualified audit opinion had been given. The only comment was the internal auditor needs to audit the trust.

Resolved: *The Clerk should complete the Notice of Conclusion of Audit for the year ended 31 March 2012*

- k) **Quarterly accounts** – The Clerk distributed the quarterly accounts for approval

Resolved: *The accounts, petty cash, bank statement and reconciliation were accepted*

- l) **Neighbourhood meeting** – It was noted the meeting will be held 18th July, members to attend

- m) **Correspondence received**

- i. Executive Committee nominations
- ii. Executive Committee meeting invite 31 July
- iii. Council tax reforms update was discussed, changes planned will be discussed at the above meeting.
- iv. List of service providers were received

Resolved:

- i. It was agreed to go with last years position holders*
- ii. It was agreed as many members as possible to attend*
- iii. The planned changes were noted*
- iv. It was agreed to keep on file for parking in the village.*

- n) **Correspondence received after agenda published** – for noting

- Nothing to discuss

- o) **Newsletter** – The Clerk distributed the newsletter for approval

Resolved: *It was agreed to go to print*

- p) **Welcome sign** – No further information at this time

- q) **Parish Rooms** –

- i. A quote received for painting parish rooms was discussed – it came in at £340.00
- ii. Burglar alarm was discussed, Shane ??? attended the meeting to give price for fixing and servicing current one, continue to change locks was discussed. It was suggested putting a security box outside with key in.
- iii. The caretaker has a coat stolen from rooms.

Resolved:

- I. It was agreed to go with this quote*
- II. It was agreed to get current one fixed (as long as the code can be changed at cost of £140) and get locks changed as planned, if cant change number will replace at*

cost of £255.

III. *He doesn't want the coat replacing*

- r) **Trailer** – It was suggested purchasing a larger trailer, as the old one is too small. Three quotes received to purchase new one – ranging from £790 upwards. Hiring a van could work out cheaper over the years.

Resolved: *It was agreed to get costs of hiring van for next meeting*

- s) **Strimmer** – The petrol strimmer was broken, the cost to repair is £35

Resolved: *It was agreed to get fixed*

- t) **AAP forum updates** – No updates available.

- u) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

After hearing the sad new that George Hunter, a previous Parish Councillors and founder of the Millennium Green trust had passed away, the Council wish to get flowers, to the cost of £30.

- 106 money
- Microwave and cooking equipment for rooms

8. **Financial Matters**

	(a)	<u>Payments</u>
<u>Resolved:</u> That the following payments be agreed:		
<ul style="list-style-type: none"> (1) That the sum of £432.40 be paid to Mrs A Foster (June 2012 wage) (2) That the sum of £155.56 be paid to Mr B Laidler (June 2012 wage) (3) That the sum of £432.40 be paid to Mrs A Foster (July 2012 wage) dated 7.8.12 (4) (4) That the sum of £155.76 be paid to Mr B Laidler (July 2012 wage) daed 7.8.12 (5) That the sum of £4.50 be paid to Mr B Laidler (Expenses) (6) That the sum of £1,090.00 be paid to G Bowes - plastering rooms (7) That the sum of £115.74 be paid to Mrs A Foster stones purchased (8) That the sum of £192.95 be paid to Direct Source - medals (9) That the sum of £29.00 be paid to CPRE subscription (10) That the sum of £342.00 be paid to BDO – external audit (11) That the sum of £76.80 be paid to St Johns Ambulance <p style="margin-left: 20px;">All fun day cheques to be raised in readiness for fun day – dated 9.9.2012</p> <ul style="list-style-type: none"> (12) That the sum of £300.00 be paid to M Maylia – bouncy castle (13) That the sum of £50.00 be paid to C Gibson – facepainter (14) That the sum of £125.00 be paid to Baywings – falconry display (15) That the sum of £279.00 be paid to Rock it – climbing wall (16) That the sum of £300.00 be paid to Mrs A Foster – money upfront for fun day refreshments/tombola 		
	(b)	<u>Receipts</u>
		<u>Resolved:</u> That the following receipts be noted:
	(1)	That the sum of £50 was received for room hire
<p>10. <u>Date of Next Meeting</u></p> <p>Tuesday 11 September 2012 - 7.00pm</p> <p>The meeting terminated at 9.00pm</p> <p style="text-align: right;">Chairman</p> <p style="text-align: right;">Date</p>		