

**WALDRIDGE PARISH COUNCIL**

1 Poplar Street  
Waldrige Village  
Co Durham  
DH2 3SE



07 May 2014

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**  
(Councillors Bailey, Cooper, Cork, Foster, Harris, Howie, Huston, Jassat, McDonnell and Moody)

Dear Sir / Madam

You are hereby summoned to attend the **ANNUAL MEETING OF THE COUNCIL** of the **WALDRIDGE PARISH COUNCIL**, which will be held at 1 Poplar Street, Waldrige Village on **Tuesday 13 May 2014 at 6.30pm**

**BUSINESS**

1. To elect a Chairman for the ensuing year  
  
To receive the Chairman's declaration of acceptance of office or to permit him/her to make the declaration at or before the next meeting of Full Council
2. To appoint a Vice-Chairman for the ensuing year.
3. To receive and accept apologies for absence
4. Chairpersons Annual Report (Verbal – for information only)
5. To appoint representatives on outside organisations:
  - Waldrige Fell Advisory Group
  - AAP – focus groups
  - AAP – board meetings
  - CDALC – smaller local council's forum
  - Chester-le-Street area meeting
6. To appoint representatives on working groups:
  - *Northumbria in Bloom / Millennium Green / Events*
7. To accept financial report (attached)
8. To review / adopt standing orders / financial regulations / asset register (attached)
9. To review councils procedures for freedom on information / data protection / complaints procedure / press & media
10. To confirm insurance cover is in place / to confirm and agree continuation of subscriptions for SLCC / CDALC and CPRE
11. To note the agreed schedule of Council meetings for 2013/14 (attached)

**Yours faithfully**

**Angela Foster**  
**Parish Clerk**